

Risk Assessment – Generic

Assessor – Stuart Burnell

Date – January 2019

Review Date – January 2020

Reference – 040

Location – All areas.

Description of task – Generic risk assessment carrying the site and activities in general.

Hazards Identified	How it can come about	Likelihood	Outcome	Risk Level	Additional controls to be used	Likelihood	Outcome	Risk Level
General misuse of equipment	Visitors lack understanding or ignore rules. Staff failure to correct misuse. Poor or absent supervision by parents/guardians.	3	3	9 Med	Parents/guardians responsible for the supervision of their own children. Certain attractions are supervised by members of staff to ensure safe use. Information signage displayed extensively to provide guidance. Persons observed misusing equipment are stopped and informed.	2	3	6 Low
Children out of control	Poor or absent supervision by parents/guardians. Staff failure to correct children misbehaving.	3	3	9 Med	Staff members have radios and whistles to attract attention and summon assistance. Staff are trained in dealing with a variety of situations. Safety announcements made on PA system.	2	3	6 Low
Equipment unsuitable for child	Child uses equipment unsuitable for their age/weight.	3	3	9 Med	Parents/guardians responsible for the supervision of their own children and for deciding upon the suitability of each item of equipment. Supervisors, where present, monitor use and advise as necessary. Age or weight restrictions are in place where necessary, e.g. jumping pillows, climbing net.	2	3	6 Low

Failure of structures or equipment	Failure of elements on play equipment.	1	5	5 low	<p>Regular checks by maintenance staff.</p> <p>Annual professional play inspection; specialist inspections for certain items, e.g. PIPA for Jumping Pillows.</p> <p>Equipment constructed to meet relevant standards.</p> <p>Supervisors monitor state of equipment and report any issues requiring attention to management.</p> <p>Damaged or broken equipment removed from use.</p>	1	5	5 Low
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Slips, trips and falls	<p>Persons tripping where surface elements change/meet. Trip hazards/debris. Uneven surfaces. Slippery surfaces. Using stairs.</p>	2	4	<p>8 Med</p>	<p>Items of equipment surrounded by safety surfacing (bark, sand, rubber mulch, rubber matting etc.) where necessary. Regular checks by maintenance staff. Rubber matting installed in high risks area, e.g. on decking. Major walkways through park are constructed from level concrete. Ground has been built up where appropriate to meet edges of walkways or equipment. Handrails installed in certain areas, e.g. steps and bridges. Fencing installed to protect ditches, land boundaries, roadways and other hazards. Management and most members of staff are first aid trained. First aid boxes around site and well stocked first aid room. Procedure for dealing with and recording injuries and for summoning emergency services when required. Emergency contact details for management and local hospitals in first aid room. Areas likely to become wet are fitted with suitable anti-slip flooring. Trip hazards removed if identified.</p>	2	3	<p>6 Low</p>
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Animal escape	Livestock escape from pens.	1	5	5 Low	<p>Animals are contained within enclosures appropriate to their size, strength and temperament.</p> <p>Animals who react aggressively or display challenging behaviour are removed from public display areas.</p> <p>Electric fencing installed where appropriate.</p> <p>Major play areas are fenced or within buildings, and can be secured if required.</p> <p>Staff carry radios and whistles to attract attention and get assistance if required.</p>	1	5	5 Low
Zoonotic diseases	Person contracts illness through contact with animals or their bedding.	1	4	4 Low	<p>Signs displayed prominently informing visitors to wash hands after touching animals.</p> <p>Hand wash stations plentiful and prominently sited.</p> <p>Animals contained within enclosures appropriate to their size, strength and temperament.</p> <p>Livestock checked daily by animal care staff and treated for illnesses if appropriate.</p> <p>Animals displaying signs of a potentially zoonotic disease are removed from areas accessible to the public.</p> <p>Animal enclosures regularly mucked out and cleaned.</p> <p>Double fencing erected where necessary to prevent visitors encountering livestock.</p> <p>Extra measures (additional signage and fencing) put into place at times of heightened risk, e.g. during lambing season.</p> <p>Visitors are not permitted to enter animal living areas.</p>	1	4	4 Low

					<p>Areas accessible to members of the public are cleared of contamination, e.g. bedding and animal faeces, on a regular basis.</p> <p>Guards installed on gates within indoor animal areas to prevent bedding spilling into walkways.</p> <p>Park is a member of NFAN and follows the organisation's Code of Practice.</p>			
Fire	<p>Electronic malfunction.</p> <p>Discarded matches or smoking materials.</p> <p>Deliberate malicious action.</p>	1	5	5 Low	<p>Electrical equipment grounded and protected by fuse boxes.</p> <p>Portable equipment PAT tested annually.</p> <p>Fixed wiring tests conducted 5-yearly.</p> <p>Fire extinguishers and blankets provided and serviced annually.</p> <p>Fire exits provided and clearly signed.</p> <p>No smoking permitted inside buildings – only allowed in designated outside area.</p> <p>Employees trained in fire evacuation procedures.</p> <p>Fire evacuation point signed and located away from buildings.</p> <p>Staff and public vigilance.</p> <p>Gas appliances checked and serviced by Gas Safe registered engineer as required.</p> <p>Fire Alarm system installed in Retreat Café.</p>	1	5	5 Low
Untrained staff	Members of staff do not follow trained procedures.	1	3	3 Low	<p>All members of staff undergo extensive training at start of employment.</p> <p>Refresher training sessions held at least once annually.</p> <p>Certain items of equipment require staff to have undertaken successfully undertaken additional specialist training.</p> <p>Staff are instructed to seek assistance using radios if required/if unsure.</p> <p>Staff performance monitored by management.</p>	1	3	3 Low

Drowning	Person drowns in body of water.	1	5	5 Low	<p>Parents/guardians responsible for the supervision of their children.</p> <p>Bodies of water protected by fencing.</p> <p>Flotation rings present by bodies of water to aid in rescuing person in distress.</p> <p>Warning notices displayed.</p> <p>Lifejackets must be worn by visitors using the Boating Lake attraction.</p> <p>Splash Pool is 0.5m at its deepest.</p> <p>Boating Lake is 1.2m at its deepest.</p> <p>Water trough in Little Calves area can be quickly drained using plugs in an emergency.</p> <p>Management and most members of staff are first aid trained.</p> <p>Procedure for dealing with and recording injuries and for summoning emergency services when required.</p>	1	5	5 Low
Illness from contact with water-borne bacteria	Person exposed to water containing pathogenic material.	1	3	3 Low	<p>Splash Pool water circulated through filtration system and chemically treated.</p> <p>Water in Splash Pool microbiologically tested every month when open.</p> <p>Natural bodies of water are protected by fencing to prevent access.</p> <p>Water in Boating Lake is kept from stagnating by movement of boats and refreshed by surface run-off and precipitation.</p> <p>Water from all taps on site is safe to drink.</p>	1	3	3 Low
Illness from contact with pathogens in sand, soil, animal faeces etc.	<p>Person comes into contact with soil, sand or other material containing pathogenic material.</p> <p>Person comes into contact with animal faeces.</p>	1	3	3 Low	<p>Staff present regularly check areas and remove any visible contamination, e.g. animal faeces.</p> <p>Livestock contained within pens which members of the public are not permitted to access.</p> <p>Prominent signs advising hand washing after handling animals and before eating.</p>	1	2	2 Low

					<p>Hand washing facilities are plentiful and prominently sited.</p> <p>No animals permitted in park apart from assistance dogs.</p>			
Illness/injury from exposure to chemicals	Person comes into contact with harmful chemical.	1	4	4 Low	<p>Cleaning products locked away securely when not in use.</p> <p>Splash Pool water treatment chemicals locked away in designated area.</p> <p>Veterinary medicines kept locked in a designated cupboard.</p> <p>MSD and COSHH Assessment sheets kept for all chemicals kept and used.</p> <p>Management and most members of staff are first aid trained.</p> <p>Procedure for dealing with and recording injuries and for summoning emergency services when required.</p> <p>Treatment guide for chemical exposure kept in First Aid Room.</p>	1	4	4 Low
Person requires first aid attention	Person sustains injury or illness and requires assistance.	4	2	8 Med	<p>Management and most members of staff are first aid trained.</p> <p>Well stocked first aid room; first aid boxes situated around site.</p> <p>Procedure for dealing with and recording injuries and for summoning emergency services when required.</p>	4	2	8 Med

Risk Assessment Matrix

Likelihood		Injury Outcome		Damage Outcome	Risk Level Scores
5	Almost certain to happen	Death or Permanent Disability	5	Total Destruction	10 – 25 High Risk
4	Very Likely	Hospitalisation	4	Significant Damage	
3	Likely	Treatment by Local Doctor	3	Maintenance required before use can continue	7 – 9 Medium Risk
2	Unlikely	F/A Treatment	2	Repairs completed without disruption	
1	Very Unlikely	Discomfort	1	Slight Scratches	1 – 6 Low Risk